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September 26, 2023

NOTICE

To: LAND SURVEYORS, PRIVATE ENGINEERS, AND DEVELOPERS
From: BUREAU OF ENGINEERING, PERMIT CASE MANAGEMENT DIVISION
Subject: FINAL MAP RECORDATION DEADLINE – CITY COUNCIL RECESS

All owners and subdividers are hereby advised that the Los Angeles City Council is scheduled for Winter Recess starting on Tuesday December 19, 2023. The last regularly scheduled public meeting prior to the holiday break will take place on Friday December 15.

For a Final Map to be furnished to the Los Angeles County Recorder Office for recordation prior to January 1 of next Calendar Year, it must be in Final Review with our office by no later than October 31, to ensure that your subdivision is scheduled for City Council consideration before the Winter Recess. All Final Review requirements, including tax and assessment clearance, must be completed prior to October 31 (except for the final subdivision guarantee, which may be submitted to us by November 7).

Please note that, in general, it may take up to 90 days after recordation for a Final Map to show up on NavigateLA land records. If you require clearance or sign-off on a Building Permit and/or a Certificate of Occupancy that is contingent on this record update on NavigateLA, please include this turnaround time into your project schedule.

Lastly, you are kindly reminded to please verify that the name of the principal on the subdivision bond matches that of the subdivision final guarantee. Thank you for your help in making Final Map rush season a smooth and painless experience for everyone.

HMH:ms:mc

